

EQUIPMENT RESERVATION FORM

COMMUNITY MEDIA CENTER OF THE NORTH BAY

Name (print) _____ Organization _____

Producer (if other than above) _____ Telephone _____

Project ID _____ Program Title _____

Pick-up Date ___/___/___ Return Date ___/___/___

HOURS	Mon:	2:00-6:00	Thurs:	10:00-9:00
	Tues:	10:00-9:00	Fri:	10:00-6:00
	Wed:	10:00-7:00	Sat:	10:00-6:00

No times necessary, but please leave enough time to return the equipment at least one hour before we close.

QTY	EQUIPMENT	OUT	IN
	AC Power Cords () 25 feet () 50 feet () 100 feet () Power Strip		
	Batteries () DV Large () DV Medium () DV Small		
	Cables XLR () 20 ft. () 25 ft. () 30 ft. () 60 ft. RCA () Single () Dual () Tri Other () _____ Adaptors () _____		
	Camera Kit () DV Remote Control		
	DV Dual Deck <i>**no other equipment allowed on this form**</i> () 4-6 FW cable		
	Grip Bags () Small, Canvas () Medium, Tote () Large, Nylon		
	Headphones		
	Lights () NRG (w/ Battery Belt) () Lowell Kit () Rifa Kit () NRG Charger		
	Light Accessories <i>**kit includes: Stand, Holder, & Sandbag**</i> () Silk (Diffusion) Kit () Gold Reflector Kit () Silver Reflector Kit		
	Microphones () Omni () Shotgun (Short) () Lavalier () Windscreen () PZM () SM58 (Vocal) () Shotgun (Long) () Wireless Lav. (WMX Pro) () Boundary () SM57 (Instrument) () Shotgun (DV) () Double Wireless Lav. (WMX22)		
	Mic Stands () Mic Clip () Floor () Table Top () Fish Pole & Shock Mount Kit		
	Mixers () 3-Channel () 6-Channel		
	Monitors () JVC (w/ BNC adaptor) () JVC Hood () LCD		
	Tripod		
	Accessories () White Balance Card () Sand Bags () Gloves () Other _____		

04/2011

Member Initials

I take full responsibility for the preceding equipment in the event of its loss or damage.

Reservation Signature _____ **Today's Date** ___/___/___