



# Community Bulletin Board Request Form

COMMUNITY MEDIA CENTER *of the North Bay*  
1075 Mendocino Ave., Santa Rosa, CA 95401  
(707) 569-8785 Fax (707) 569-8786

**Aired on Community Media Channels 27, 28, & 30**

Organization Name

Telephone Number

Address

Contact Person

City, State, Zip

Signature

Please **type** or **print clearly** your message exactly as it should appear in the appropriate space below. Be sure to include a telephone number or website so viewer can contact you for more information.

Regional non-profit community groups, government departments and educational institutions may submit event announcements, free of charge. All messages must be non-commercial in nature. Residents of the Region may submit "Lost Pet" messages, placed on the Community Bulletin Board as staff time allows.

Submit a separate Bulletin Board Request Form for each announcement. Please turn in or fax your form to us by Wednesday at 5:00 pm for messages to begin running the following Monday after 5:00 pm. Return completed forms to **Community Media Center** of the North Bay, 1075 Mendocino Ave. Santa Rosa, CA 95401 or fax us at (707) 569-8786.

## EVENT MESSAGE

Title of Event

Telephone Number

Day/Date/Time of Event

Website

Location of Event

Email

## OTHER MESSAGES (Please limit to 75 characters)

Four horizontal lines for entering other messages.